

Date 12/04/09

Addendum # 1 to Bid 001534

Change the above referenced bid to agree with the attached page(s). The University shall reject any bid which does not acknowledge this addendum. Acknowledge this addendum by including a signed copy of this sheet with your bid. **The bid opening is Monday, December 14th at 2:00 PM.**

Q. What are the facility locations to be serviced for this contract?

A. Most of the moves will take place on the LSUHSC-New Orleans campus. Those buildings are listed in the table below. Other locations in the state may be moved to the New Orleans campus, but those are the exception.

BUILDING	ADDRESS (New Orleans, LA 70112)
Allied Health/Nursing Building (AH/N)	1900 Gravier Street
Lions Eye Center (LEB)	2020 Gravier Street
Medical Education Building (MEB)	1901 Perdido Street
Clinical Sciences and Research Building (CSRB)	533 Bolivar Street
Resource Center Building (RCB)	433 Bolivar Street
Medical School Building (1542 Tulane)	1542 Tulane Avenue
Residence Hall (RH)	1900 Perdido Street
Stanislaus Hall (Stanislaus)	450 S. Claiborne Avenue
Dental School – Administration Building	1100 Florida Avenue
Dental School – Clinic Building	1100 Florida Avenue
Uptown Campus	210 State Street, New Orleans, LA 70118

Q. Could you tell us the specific brands of modular furniture for dismantle and reassembly, since we have to be properly certified or trained?

A. The predominant brands on campus are Herman Miller, Steelcase, Hon, Global, and Tab.

Q. Regarding full replacement value coverage, what is the average value and highest value per relocation?

A. We do not track the valuation per move. Please refer to Section 1.8 Minimum Insurance Requirements of the bid specifications for clarification.

Q. Could you provide a list of vendors present at the pre-bid meeting?

A. Yes. A copy of the sign in sheet is included at the end of this addendum.

Q. Who is the current contract awarded to, and what are their rates?

A. The Quality Group is the current service provider. A copy of their price list is included at the end of this addendum.

Q. What was spent on the last fiscal year for moving expenses?

A. Approximately \$150,000.

Q. Would moving personnel ever be in contact with items or conditions deemed to be hazardous due to medical nature of other products or waste?

A. Yes, at times such items or areas may be moved. The moving contractor will coordinate with our Environmental, Health, and Safety Department prior to such moves.

Q. Is there any anticipated frequency in which "cold moves" would occur? Is this required in both standard and emergency situations?

A. We have no estimate on the number of cold moves that may occur. Yes, cold moves may be required in both standard and emergency moves.

Q. You mentioned that this has gone out for bid since the former vendor's contract expired. Were there any problems with the vendor that one should be mindful of, and are they participating in the bid now?

A. The maximum duration of the contract was for five years, which is up on 01/15/10, thus the reason for the bid process. LSUHSC has had no problems with the current vendor, and they are participating in the bid now.

Q. Is a handwritten spreadsheet with rates acceptable? Can I assume that since the usage hours are estimates, they could fluctuate and if so, how much?

A. Yes, handwritten is acceptable, as long as the rates are submitted on Attachment A – Pricing Schedule from the bid package. A copy of Attachment A is included at the end of this addendum. The estimated hours of usage are based on the previous year and may or may not increase or decrease.

Michael D. Williams
Purchasing

By _____ Name/Title _____
(Signature) (Type or Print)

Firm's Name _____

Laboratory and Office Moves Bid # 001534 Pre Bid Meeting
12/01/2009 @ 10:00 AM

Visitor Name	Company Name	Phone Number	Fax Number	E-Mail Address
Bills Smith	Maloney's	504-9486683	945-8217	B, J / Maloney's
Kevin Taylor	Armstrong Relocating	225-225-5260	225-225-9017	kt@armstrong-reloc.com
JOSEPH DIGNAM	THE QUALITY GROUP INC	(504)585-7309	(504)585-7301	Joseph@qualitygroup-usa.com
George Mendenhall	The Quality Group	(504)-585-7309	(504) 585-7301	George@qualitygroup-usa.com
Sharon Quail	JOHNSON STATION	504.258.8703	504.464.1818	Squail@johnson-united.com
Robert's Moving	Washington Total	504-460-7499	504-943-7171	rmh@washington-total.com
Warren Sorkel	Atmosphere	504 566 1919	985 254 8662	chat@atmosphere-movers.com
MARK HODGE	NEW ORLEANS MOVING CO	504 486-181	504 486 9940	neworleans@cox.net
Ken Cotton	Greber	281-850-4551	281-849-0759	RCOTTON@GREBER.COM
Kevin M Dickson	Total Moving Corp LLC	225-933-8092	225-927-5778	K.dickson@totalmovingcorp.com



Health Sciences Center
ADMINISTRATION AND FINANCE
Purchasing/Distribution Services

School of Medicine in New Orleans
School of Medicine in Shreveport
School of Dentistry
School of Nursing
School of Allied Health Professions
School of Graduate Studies
Health Care Services Division

Hourly rates for:

Laboratory Moves

Supervisor \$ 30.⁰⁰/hr
Mover/Helper \$ 25.⁰⁰/hr
Truck W/Driver \$ 42.⁰⁰/hr
Installer \$ 32.⁰⁰/hr

Office Moves

\$ 30.⁰⁰/hr
\$ 25.⁰⁰/hr
\$ 42.⁰⁰/hr
\$ 32.⁰⁰/hr

Hourly rates for After Hours:

Laboratory Moves

Supervisor \$ 30.⁰⁰/hr
Mover/Helper \$ 25.⁰⁰/hr
Truck W/Driver \$ 42.⁰⁰/hr
Installer \$ 32.⁰⁰/hr

Office Moves

\$ 30.⁰⁰/hr
\$ 25.⁰⁰/hr
\$ 42.⁰⁰/hr
\$ 32.⁰⁰/hr

PREPARATION MATERIALS

BOXES	1.5	.97/box
BUBBLE WRAP		34.00/roll
TAPE		3.85/roll
STRETCH WRAP		26.50/roll
LABELS		12.50/roll

ATTACHMENT A – PRICING SCHEDULE

COMMODITY	PACK SIZE / UNIT OF MEASURE	COST PER HOUR / UNIT	TIMES	QUANTITY FOR BID EVALUATION (estimated annual usage in hours / units)	EQUALS	EXTENDED TOTAL
Supervisor	hour		x	800	=	
Supervisor nights, weekends, holidays	hour		x	12	=	
Mover / Helper	hour		x	3,000	=	
Mover / Helper nights, weekends, holidays	hour		x	12	=	
Truck with Driver	hour		x	600	=	
Truck with Driver nights, weekends, holidays	hour		x	12	=	
Installer	hour		x	400	=	
Installer nights, weekends, holidays	hour		x	12	=	
Boxes 18"x12"x12", 32lbs/inch crush resistance, 65lb load limit	bundle of 25		x	100	=	
Computer bags 14"width x 24"length	each		x	300	=	
Tape, paper 42mm width x 50.2m length	roll		x	175	=	
Stretch wrap 20" width x 1000' length 20.3 microns thick	roll		x	75	=	
Bubble wrap, small 12" width x 300' length	roll		x	25	=	
Labels 500 ct.	roll		x	25	=	
					TOTAL	